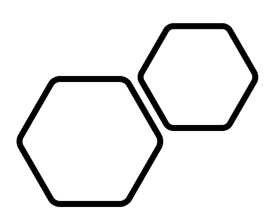
VIRTUAL KICK-OFF MEETING

Cooperative Biological Engagement Support (CBES)







AGENDA

- Team Introductions
- Requirements Overview
- Business Development
- Finance
- Q&A / Open Discussion









TEAM INTRODUCTIONS

An All-Star Team!





GLOBAL SYSTEMS ENGINEERING

THE CORE IMPLEMENTATION TEAM | *who, where, and why?*



KATIE LEAHY | *Director*

Mekong Sub-region Countries
AFRICOM and INDOPACOM Threat Reduction Networks



RANDY THUR | *Deputy Director*

Archipelago Sub-region Countries
AFRICOM Threat Reduction Networks



MACLYN SENEAR | *Senior Task Lead*

Mekong Sub-region Countries
INDOPACOM Threat Reduction Networks



PATRICK WOOLWINE | *Project Lead*

Archipelago Sub-region Countries
INDOPACOM Threat Reduction Networks



GUZAL MASHARIPOVA | *Task Lead*

SEA Threat Reduction Networks
AFRICOM Threat Reduction Networks



NOELLE BROBST-WHITCOMB | *Task Lead*

Archipelago Sub-region Countries
INDOPACOM Threat Reduction Networks



ANJA MILANOVIC | *Task Lead*

Mekong Sub-region Countries
INDOPACOM Threat Reduction Networks

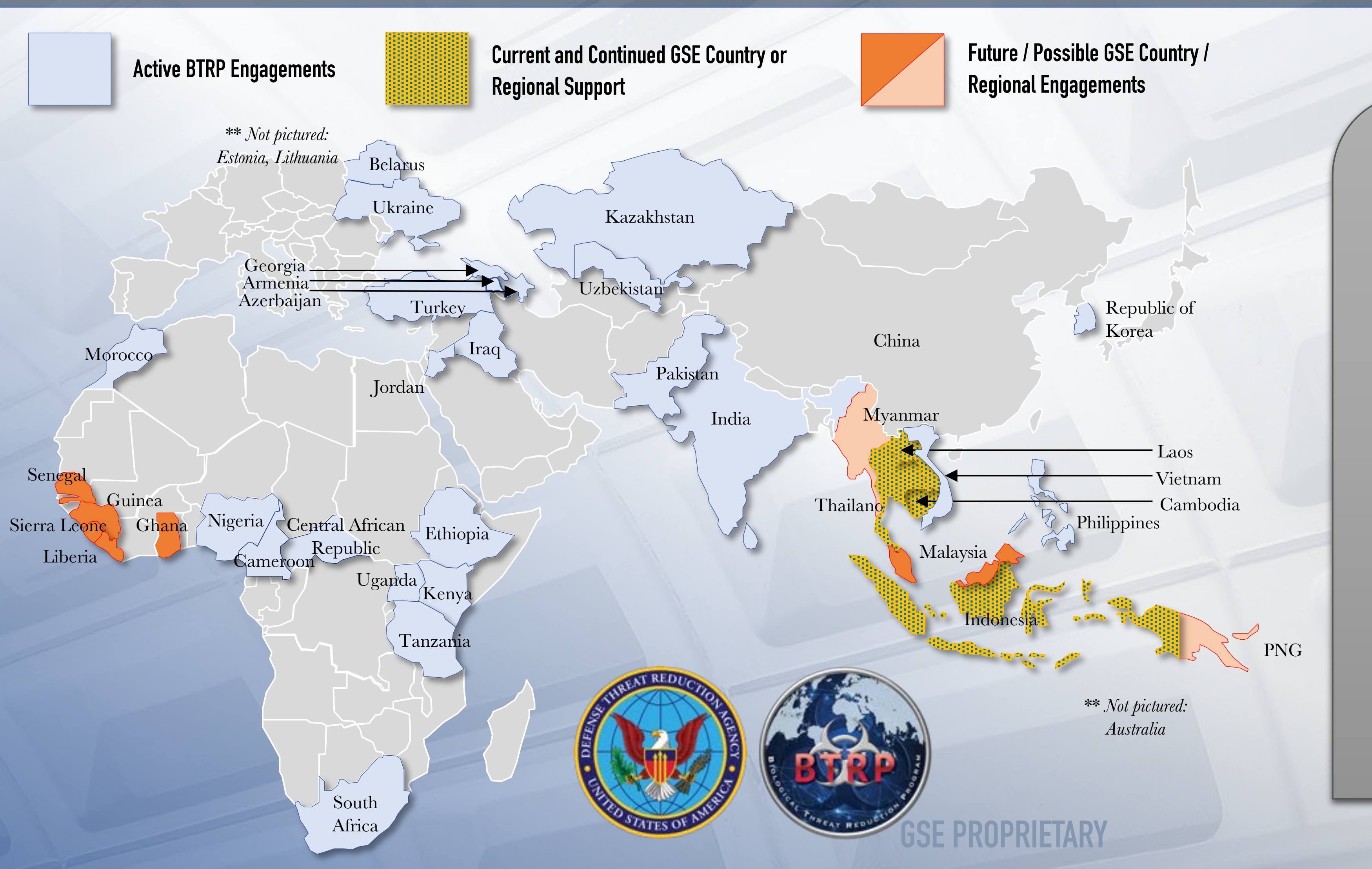


LAYLA MORRIS | *Junior Researcher*

General Team Support - Activities and Operations

GSE PROPRIETARY

THE CORE IMPLEMENTATION TEAM | *who, where, and why?*



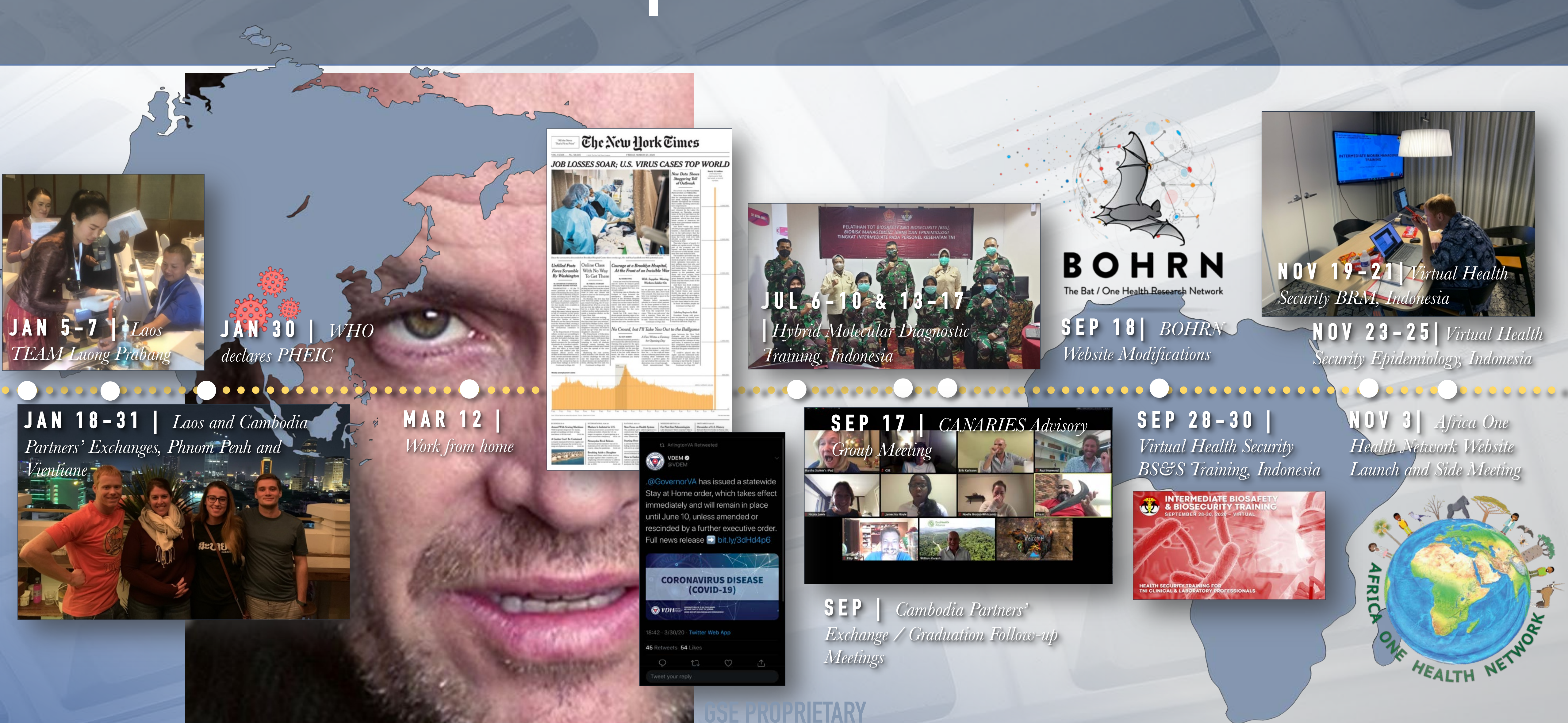
OUR SERVICES:

SET provides outcomes-based planning and implementation support to Biological Threat Reduction Program that build individual, national, and regional biosafety and biosecurity, biosurveillance, and cooperative biological research capacities; specifically, for the following engagement LOEs:

- *Threat Reduction Networks Establishment and Support*
- *Country Engagement Support*
- *Emerging Requirements Support*

TRAINING – COMMUNICATION – TRANSITION
IMPLEMENTATION – EVALUATION - PLANNING

2020 ACCOMPLISHMENTS | *how and so what?*



REQUIREMENTS OVERVIEW

CCDC AGREEMENT OVERVIEW | *What is a MIPR?*







Requirement or Request for Services from BTRP



U.S. Army Combat Capabilities
Development Command





Review and Approval w/ Notice to Proceed

CCDC AGREEMENT OVERVIEW | *What is a MIPR?*







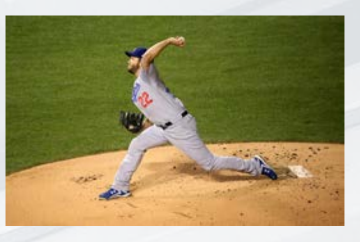
- Develop draft Statement of Objectives (BTRP speak)
- Support their development of Statement of Work
- Price estimate
- "push" MIPR process
- Q&A Throughout

1 Shape Requirements

2 DoD Government Sends Requirements and MONEY $$$







Requirement or Request for Services from BTRP



U.S. Army Combat Capabilities Development Command



3 Other DoD Government Catches Requirements (and $$$) orders us to propose an approach

Review and Approval w/ Notice to Proceed



4 Propose to Requirements



- Propose to Statement of Work
  - *Project Plan*
  - *Cost estimates*



5 Order to Charge (and report)

REQUIREMENTS | *Anticipating BTRP Needs*

- Technical Requirements
  - Support to Threat Reduction Networks
    - Rickettsial Pathogens
    - Melioidosis
    - CANARIES
    - Bat One Health Research Network
    - Africa One Health Network
    - Monkeypox
  - Emergent Country Engagements and Continuing Country Engagement Support
    - Cambodia
    - Laos
    - Indonesia
  - Strategic Planning and Emergency Response Support
    - Science Program Review*
    - PREDICT Integration
    - Australia Government (AUSMIN) Work

DELIVERABLES |

- Deliverables
  - Project Plan – *within 15 Business Days of kick-off meetings*
    - *Planning chedule, assumptions, contact lists*
  - Fact Sheet – *within 30 business days prior to implementation*
    - *Objectives, impact, connections to metrics*
  - Meeting Support Documents – *within 24 hours of meeting*
    - *Agendas, facilitation notes, conference call information / official invitation, post-meeting documentation*
  - Monitoring, Evaluation, Improvement Scheme – *within 24 hours of meeting*
    - *Post-activity or pre-activity evaluations (e.g., pre-tests, surveys, etc.)*
    - *Technical Evaluations*
  - Technical Reports and Materials – *within 30 business days prior to implementation*
    - *Participant guides, agendas, participant lists*
  - Final Reports – *within 30 business days following to implementation*
    - *Close-out summary: Exec Summary, Final Agenda, Summary of Activities, Recommendations / Evaluation Metrics*

Identify planning requirements develop project schedule, milestones, risks, and needs; determine HN ops and log requests



Conduct planning meetings (e.g., in-person kick-off meetings with CCDC, HN/ CBES planning meetings)

Define Project Success identify resources, tools, and risks



Assess target audience determine activity needs, e.g., existing knowledge and skills based on previous collected evaluations, known proficiencies, and information from HN and meetings





Consider Logistics e.g., site surveys



Evaluate HN plans incorporate activity objectives



Create objectives define specific measurable goals; track to CBES metrics



Construct activity format, content, and materials; develop pre- and post-activity training if necessary, leave behind materials, etc.

Agile iterative adaptability; e.g., add local SMEs for context, translation services, additional logistics services, or online pre-training



Validate activity test final operations and logistics sequences





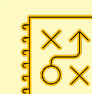


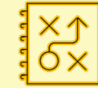
Prepare final materials participant / facilitator guides and schedules; conduct additional on-site dry-runs as necessary

Deliver activity begins with early engagement with participants, pre-activity communications and all interactions throughout

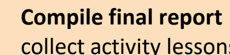


Collect Observations metrics based on achievement of goals





Outline Evaluation + Maintenance Framework conduct immediate post-activity hotwash; outline themes for final report and evaluation + maintenance framework



Compile final report collect activity lessons learned, best practices, and recommendations from all PADDI iterations of activity; consider comparisons against other similar efforts

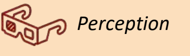


Develop transition plan as necessary for activity maintenance



Summarize all Final Costs for logistics

Conduct Activity Evaluation:



Perception

Behavioral change

Learning transfer



Performance results


2021 PROJECTIONS | what's next?
TRN Heavy
Operations
Heightened health, security, and safety concerns when traveling
Virtual planning meetings, pre-activity preparedness
Hybrid approaches with front-line implementers/partners

BUSINESS DEVELOPMENT | *Terms of Agreement*

- Managed by Project (Task Order)
- Define projects as activities with timelines and deliverables (per terms of Agreement)
- Teaming opportunities on GSE current work
  - Example: Health Security Partners / Indonesia
- Hunting opportunities
  - Vehicle type: Military Interdepartmental Purchase Request
  - Fees: 11%
  - Instructions to proceed
    - *New ideas (NOT current work)*
    - *Use our team to support and integrate*
    - *Anticipate 45-day turn around*

FINANCE | *Terms of Agreement*

- Scrutiny on billing and reporting
- Time and Materials
  - GSE Time and Accounting System for consistency in tracking
  - Labor Categories

QUESTIONS?

Thank You!!